

Hilton Head Island Computer Club



Members Helping Members Learn Technology Since 1989

Jack Wilfore - Publicity

(843) 682-4149 H (843) 422-4003 C

jwilfore@gmail.com

COMPUTER SAFETY - UC Santa Clara

"Top 10 List" of Good Computing Practices

<https://its.ucsc.edu/security/top10.html>

1. Use passwords that can't be easily guessed, and protect your passwords.
2. Minimize storage of sensitive information.
3. Beware of scams.
4. Protect information when using the Internet and email.
5. Make sure your computer is protected with anti-virus and all necessary security "patches" and updates.
6. Secure laptop computers and mobile devices at all times: Lock them up or carry them with you.
7. Shut down, lock, log off, or put your computer and other devices to sleep before leaving them unattended, and make sure they require a secure password to start up or wake-up.
8. Don't install or download unknown or unsolicited programs/apps.
9. Secure your area before leaving it unattended.
10. Make backup copies of files or data you are not willing to lose.