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# Chromebooks - an orientation, discussion, demonstrations, Q&A & other resources

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# Parking?

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**Please be sure you're not parked behind our building**

**Please park in front of the building along 278 or on the side along Shelter Cove Lane**

# Guidelines for today

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- **No cell phones, please turn sound off**
- **Only relevant questions during and at the end, at presenter's discretion**
- **Please avoid all side conversations, which are impolite and a distraction to all**
- **To view these slides, simply go to HHICC's web site at <https://hhicc.org/> and then click on the Presentation tab**



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# Easier Computing For Everyone

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# Today's Agenda

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- What is a Chromebook?
- Why a Chromebook?
- Why not a Chromebook?
- Harvey's User Experience & Demo
- Jack's User Experience & Demo
- Questions
- Some resources

# What is a Chromebook

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# What is a Chromebook

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**“Chromebooks provide general computer users with a simplified and “easier computing experience” that’s unmatched by any of their Windows or Mac rivals.”**

# What is a Chromebook

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- **Chromebooks** are a special kind of laptop running Google's Chrome OS Operating System.
- **Chromebooks** weren't designed to do everything but they do the basics that most people want and need, and they do that very well.
- **Chromebooks** use the Google Chrome browser, the most popular web browser in the world!

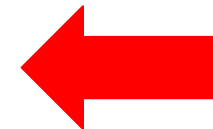
**If you can use a browser,  
you can use a Chromebook!**



# Chromebooks run on Google's Chrome Browser

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Browser ↕	NetMarketShare <sup>[22]</sup> ↕ August 2018
Chrome	65.16%
IE	10.88%
Firefox	9.78%
Edge	4.30%
Safari	3.67%
Opera	1.65%
Others	4.56%



# Chromebooks run on Google's Chrome Browser

**Across the Top - Tabs**  
**Middle - URL Address or Omnibar, and Home button**  
**Bookmarks Bar**

**When you sign in, all your settings, preferences, and bookmarks are all synced for easy access from any device**

**Google**

Search Google or type a URL

Google Search My Drive Google News Photos Google

jwilfore@gmai... Messages for ... Google Conta... finance Add shortcut

**SHELF w/Apps**

**If you can use a browser, you can use a Chromebook!**

Customize

3:14

# Why a Chromebook?

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- Easy out of the box, no setup required, no slowdowns
- Light weight, portable, excellent battery life
- Protection is built in, no need for anti-virus
- Quick, fast startup, easy access to the Internet
- All files are easy access, sync across multiple machines
- Automatic saving, never lose your work
- Free Google Drive Storage, free storage for Google Suite products - Google Docs, Google Sheets, Google Slides, Google Drawing and many more
- Multiple users on same machine
- Chrome Web Store - free apps
- No purchasing software, cost is right, good value

# Why a Chromebook?

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- If your into word processing, email, internet searching, photos, news, online shopping, video streaming, etc. a **Chromebook** is probably a perfect fit for you.
- **Chromebooks** are available in a wide assortment of sizes, shapes, features, memory, processors, resolution, etc. All are very light weight and mobile with long battery life, and speedy performance
- **Chromebooks** prices generally range from \$200-\$500, with many premium and bargain devices, from many suppliers.

# **File types becoming a thing of the past!**

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***Unless you really need Office 365  
or Word Online or Excel Online,  
life has really gotten much easier  
with Google's Productivity Suite.***

**<https://slate.com/technology/2018/02/google-docs-have-quietly-revolutionized-document-editing.html>**

# Why a Chromebook?

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If you spend more than 90 percent of your computer time in a web browser, you will have no trouble using a **Chromebook** ... as your primary PC, and in some cases, maybe as your only computer.

# Why Not a Chromebook?

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- Limited storage, *yes, but ...*
- Cloud Storage - It's on the Internet, *yes, but ...*
- Chromebooks can be slow, *yes, but ...*
- Cloud Printing over your home network, *yes, but ...*
- Need internet connection, most of the time, *yes, but ...*
- No professional video editing, *yes, but ...*
- No Photoshop, *yes, but ...* it's coming, and there are alternatives - Pixlr and Google Photos for photo editing
- Very limited sophisticated online gaming
- Cannot install programs, *yes, but ...*

**Extensions and Apps do everything ...  
customize and personalize your Chrome**



# CHROMEBOOK DESKTOP

**SHELF**

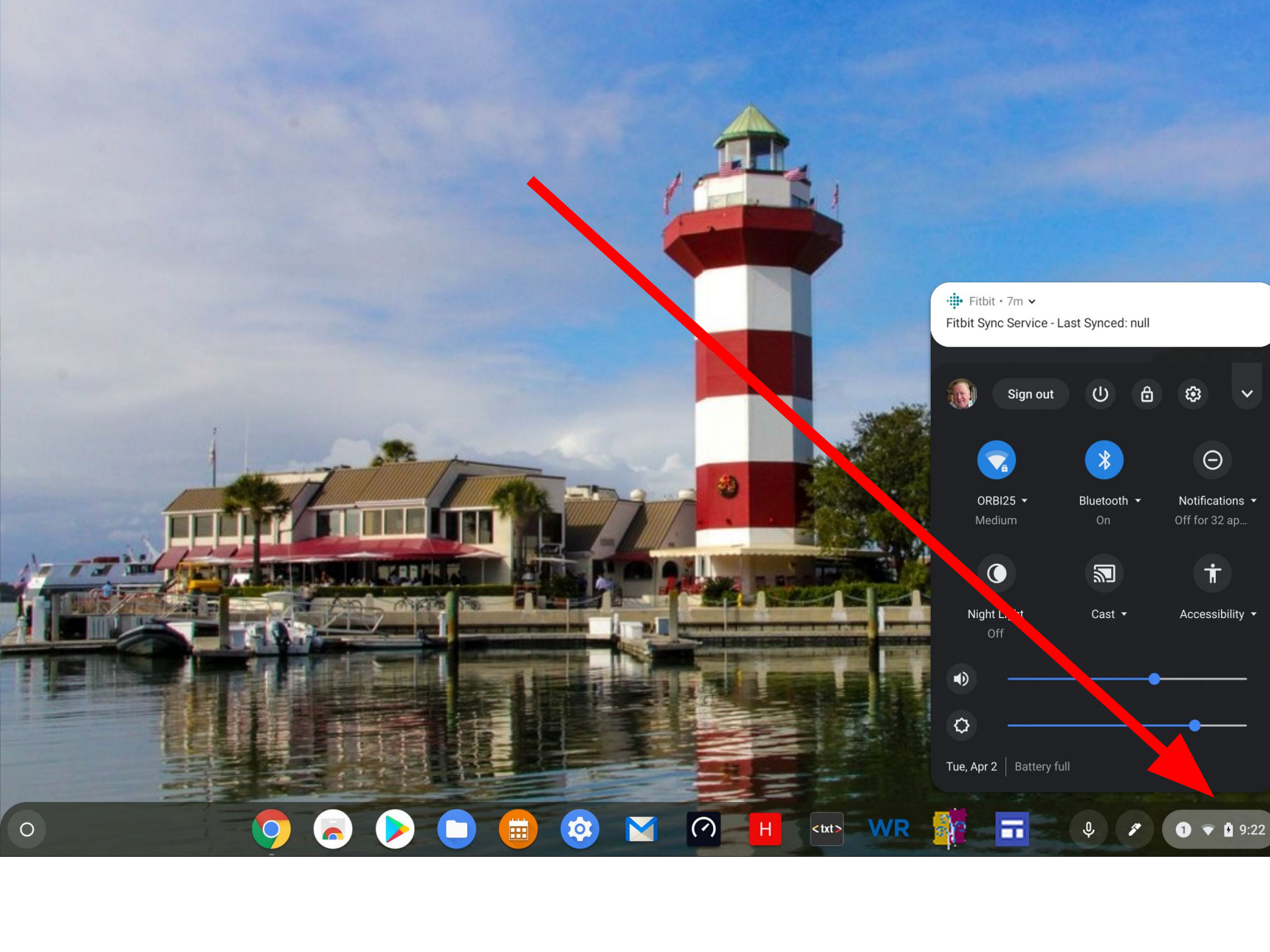
**STATUS AREA**

Apps Launcher App Shortcuts

Settings Area Google Picture







# Harvey ...

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- How does he use his Chromebook?
- What does he like the most?
- What does he like the least?

# My Chromebook

Acer Chromebook 14"

Purchased from Costco November 2016 for \$229

Used daily - no hardware problems



# How I use my Chromebook

- 1. Usual stuff, surfing, banking, stock market, travel, etc, etc.**

# How I use my Chromebook

## **2. Google Docs for letters, replaces Word**

# How I use my Chromebook

- 3. Google Drive for backup. 15 GB free**  
**No longer use Dropbox.**

# How I use my Chromebook

- 5. Google Slides for presentations like this one**

# How I use my Chromebook

**6. Google Sheets for spreadsheets, replaces Excel.**



**And now, what I like about my  
Chromebook**

## **WHAT I LIKE**

- 1. Fast, doesn't slow down over time like PC's**

## **WHAT I LIKE**

**2. Boots up in about 10 seconds**

## **WHAT I LIKE**

**3. Lightweight, 3 lbs 5 oz**

## **WHAT I LIKE**

**4. Don't need Anti-Virus program**

## **WHAT I LIKE**

**5. Microsoft Office not needed**

**Google Docs does all I need, free**

## **WHAT I LIKE**

**6. Updates are simple and quick - just reboot, done in 1-2 mins**

# WHAT I LIKE

## 7. Solid state hard drive



## WHAT I LIKE



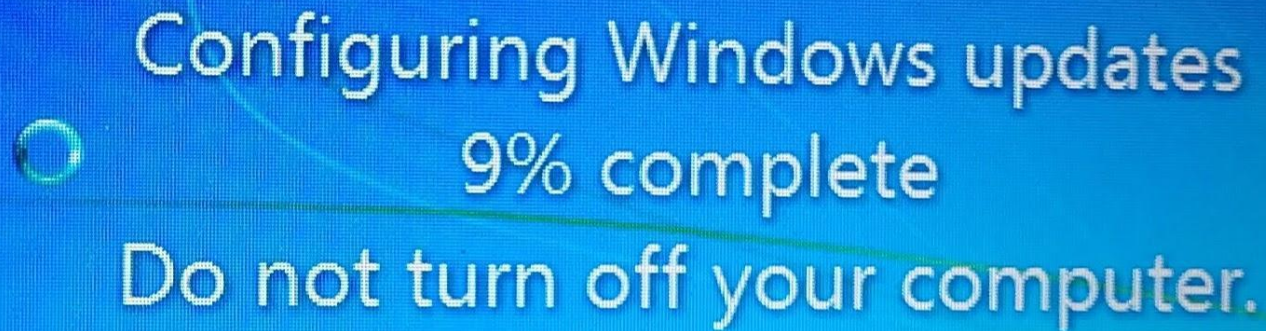
**8. My stuff is available on any computer, phone or tablet...just log into Chrome browser**

## **WHAT I LIKE**

**9. Easy navigation via Bookmarks and shortcuts on Shelf (or Taskbar)**

## WHAT I LIKE

### 10. I never get this message!



Configuring Windows updates  
9% complete  
Do not turn off your computer.

## **What I don't like**

- 1. Google Drive - Sometimes difficult to locate files. Search using keyword usually works.**

**Next Subject**

**Extensions**

# Chrome Extensions



Chrome Web Store

[chrome.google.com/webstore](https://chrome.google.com/webstore)

**Extensions are small programs that customize the browsing experience. They enable users to tailor Chrome functionality and behavior to meet their individual needs or preferences**

# My Favorite Extensions



**View, edit, and create Office files in your browser.**

**Built for Chrome – Use Word, Excel, PowerPoint FREE**



**Adding Grammarly to Chrome means that your spelling and grammar will be vetted on Gmail, Facebook, Twitter, LinkedIn, Tumblr, and nearly everywhere else you write on the web.**

# My Favorite Extensions

Demo – How to install these extensions





**Need Chromebook help?**

**I'm at the club 1:00 pm to 4:00 pm**

**Friday afternoons**

**Email me at [harveyb@gmail.com](mailto:harveyb@gmail.com) for appt**

**I can assist in choosing a CB or setup from new**

# Jack ...

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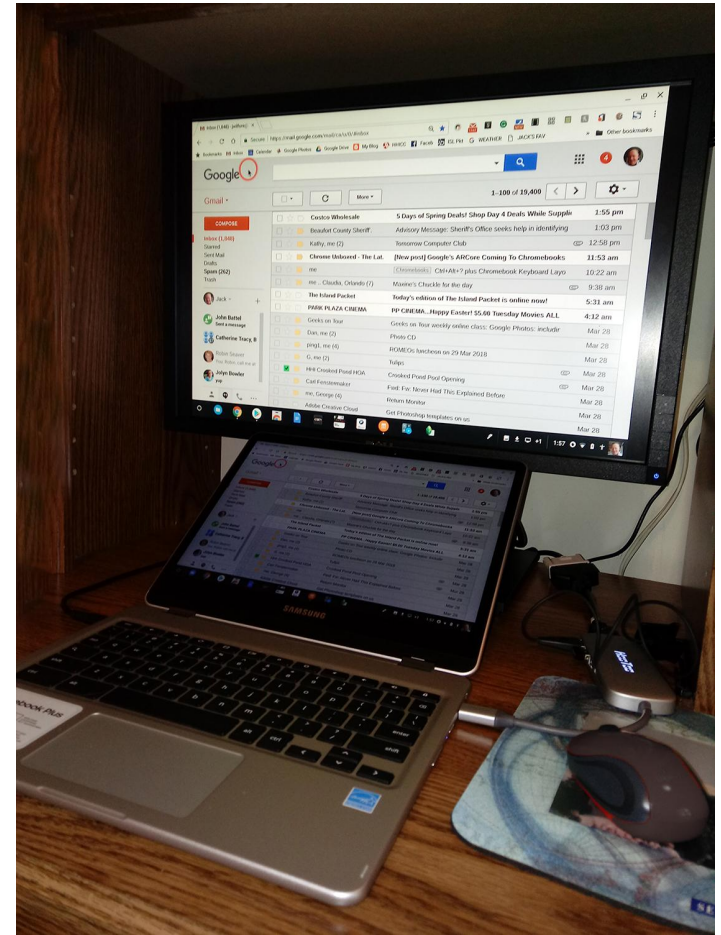
- How does he use his Chromebook?
- What does he like the most?
- What does he like the least?

# My Current Chromebooks

## Samsung Chromebook Plus



## SCP Coffee Desktop



Mobile, for meetings & presentations    Just about everything else

# How do I use my CB?

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- The very popular Chrome Browser, many Chrome Apps & Extensions, and lots of Bookmarks
- Gmail, Google Calendar, Google Search, YouTube
- Google Drive - Google Docs (Word), Google Sheets (Excel), Google Slides (PowerPoint), Drawing (Publisher) Google Sites for website building, import and convert my previously stored Microsoft files and edit as needed,
- Google Photos, My CB Blog, Facebook, read News & Kindle, check the weather, Google Maps for travel, Quicken replacement, letters, envelopes, scan websites, store and edit camera and cell phone photos, Micro-SD Card & Thumb drives for External Storage, collaborate (Share) files with others - easy

# What do I like most?

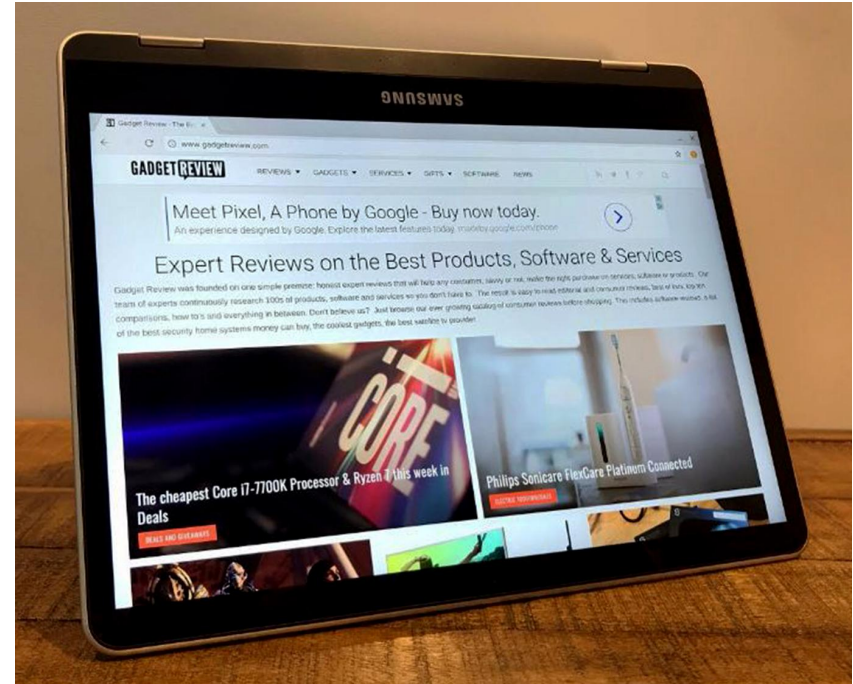
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- Portability, always with me, wi-fi everywhere
- Operation is fast & easy, open and close - no sign-on, so portable, great battery life, easy screen resizing, collaboration
- Cloud files saved automatically, and easily shared
- Google Docs w/ “voice” typing
- Google Sheets, Slides, Drawings, Sites
- Easy dealing with MS documents and a wide variety of sources and files
- Answers are only a click away

# What do I like most?

## Samsung Chromebook Plus

- Chrome Browser
- Syncs across devices
- Speed and updates
- No viruses
- Touchscreen 12.3-inch
- Built in Stylus Pen
- 64 GB Micro SD card for file storage
- Resolution 2400x1600
- 3:2 aspect ratio
- Portability
- Weight, Battery Life



- 360 degree flippable - tablet mode for reading

# What's not to like?

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## Not much!

- Dealing with Change - things are different,
- Some learning is needed, Google Drive, Google Suite
- Moving files - not always a simple copy or cut and paste, sometimes it's a drag and drop
- Always questions, answers for what you don't know are only a click away - Google Search, YouTube - dates
- Slow - your Internet Speed, and processor
- Some trial and error, patience
- Platform End-Of-Life Updates for five years after hits the market, but Google is reevaluating its Auto Update Policy - AUP, check it out



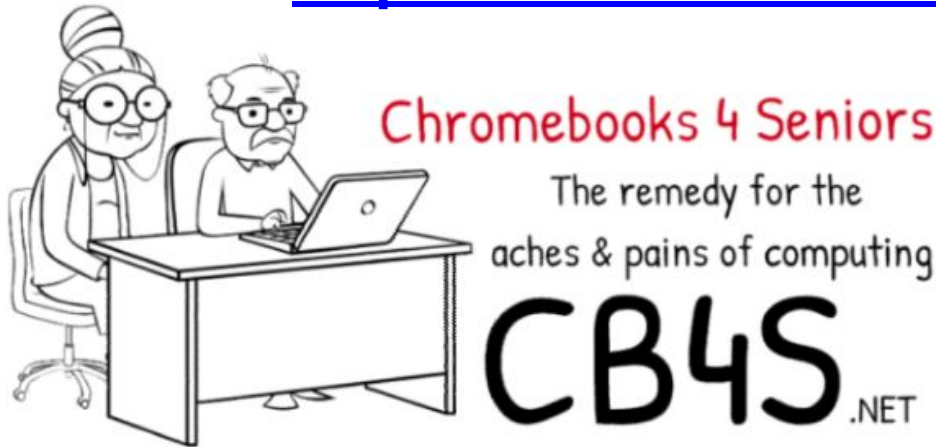


# Some resources

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## HHI Chromebooks Training and Notes - blog

<http://hhichromebooks.blogspot.com/>



<http://cb4s.net>

Google Drive Tutorial 2017

<https://www.youtube.com/watch?v=LW9gh2myDhA>

Google Docs and Sheets Tutorial 2017

<https://www.youtube.com/watch?v=W7wOQaGbf-A&t=47s>

# More resources










Google has launched a number of quick, well-produced videos to help users make the most of their Chromebooks

<https://www.google.com/chromebook/howto/>

## THE CHROMEBOOK SIMULATOR

Step-by-step tutorials

-  Get Started
-  Explore your Chromebook
-  Use your apps
-  Manage your files
-  Explore accessibility features
-  Fix Chromebook problems
-  Use your Chromebook offline

<https://partnerdash.google.com/apps/simulator/chromebook#?l=en>

# And, even more help ...

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## **MEMBERS HELPING MEMBERS**

Every day at the Resource Center,  
10 am to 4 pm, Monday - Friday,  
(843) 842-4475

Thursday afternoons - now for classes only  
*for help with Chromebooks*

**Harvey Beeferman**

**Every Friday Afternoon**

**1 pm to 4 pm**

[harveyb@gmail.com](mailto:harveyb@gmail.com)

Jack Wilfore [jwilfore@gmail.com](mailto:jwilfore@gmail.com)

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and then click on the Presentations tab**

**Thank You!**