

Notes on Apple Devices

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Agenda

- Objective of Workshop
- What is Notes?
- Why Use it?
- How to Set Up Notes
- How to Create a Simple note
- How to Enhance a note

Objective of Workshop

- Introduce everyone here to Notes
- Have you learn & practice as we go
- Create a few practical useful notes before you leave here

What is Notes?

- Notes is a free native app from Apple on most iPhones, iPads & Macs
- Useful for saving & retrieving key information

Why Use it?

- Easy to create a note
- Can be accessed on all your Apple devices
- Can be shared with others

How to Set Up Notes

- Local - use on device
- Global - set up on iCloud

How to Create a Simple note

- Click on + in Notes
- Add from other application
- Add using Siri

How to Enhance a note

- Fancy formatting
- Add attachments
 - Add photos
 - Add Sketch
 - Add scan